



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
May 9, 2023**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Thea Chase, Bill Carlson, Jamie Somerville, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Brian Rusche, Parks, Facilities, and Events Director Troy Ward, and Police Chief Jesse Stanford.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Trustee Harbaugh, to approve the agenda as amended to include considering an agreement with Martin Construction to repair asphalt at various railroad crossings.

A voice vote was requested.  
Motion carried unanimously.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson introduced Police Chief Jesse Stanford, who gave a presentation acknowledging National Police Week and presented all area law enforcement leaders with a group photograph. Chief Stanford went on to present little Jawn (a local five-year-old battling leukemia) with his own badge and badge number, stressing how integral Jawn's courage is to the Palisade Police Department.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – April 21, 2023 – May 2, 2023
- **Minutes**  
Minutes from the April 25, 2023, Regular Board of Trustees Meeting

*Motion #2* by Trustee Somerville, seconded by Trustee Maxwell, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:**

Motion carried.

**NEW ITEMS**

**Approve Contract for Hot Patch/Pothole Repairs**

Town Manager Hawkinson reviewed the staff report and described the areas to be repaired as shown on the staff report map.

*Motion #3* by Trustee Chase, seconded by Trustee Somerville, to direct the Town Manager to enter into contract with Martin Construction to repair potholes in the Town of Palisade for an amount not to exceed \$42,797.50, plus a 20% contingency.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:**

Motion carried.

**Veteran's Memorial Park Playground Presentation & Equipment Purchase**

Parks, Facilities, and Events Director Troy Ward reviewed the necessity and proposed plans for a new playground at Veteran's Memorial Park.

*Motion #4* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to direct the Town Manager to purchase playground equipment for Veteran's Memorial Park for an amount not to exceed \$75,000.00.

A roll call vote was requested.

**Yes:** Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell

**No:**

**Absent:**

Motion carried.

**Contract to Pave Railroad Crossings**

Town Manager Hawkinson reviewed the reasons and costs for the requested contract.

*A copy of the report presented will be a permanent attachment to these minutes.*

*Motion #5* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to direct the Town Manager to enter into contract with Martin Construction to repair concrete and asphalt at railroad crossings for an amount not to exceed \$92,220.00 plus a 20% contingency.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Chase

**No:**

**Absent:**

Motion carried.

**PUBLIC COMMENT**

None was offered.

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

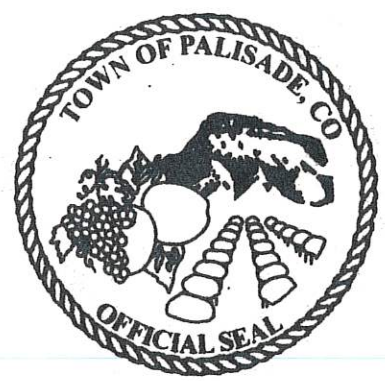
*Motion #6* by Trustee Maxwell, seconded by Trustee Somerville, to adjourn the meeting at 6:54 pm.

A voice vote was requested.

Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli Frasier  
Town Clerk





## Agenda Amendment

May 9, 2023

The County wide agreement with the UPRR is that the railroad pays for the replacement of the concrete street crossings and the jurisdictions pay for the asphalt to the concrete crossing.

This work was not made aware to the town staff until this spring 2023. Staff has been working with UPRR on dates of construction, street closures needed and getting asphalt paved with replacement so streets can be opened.

Staff requested bids for this asphalt work that was finally received this morning.

The bid is \$92,220.00 + 20% contingency

### **Railroad Crossing Construction Beginning on May 16, 2023**

- May 16-17, 2023, **Elberta Avenue**
- May 17-18, 2023, **37 1/10 Road**
- May 19-20, 2023, **Bower Avenue**
- May 31, 2023 – June 1, 2023, **Kluge Avenue**
- June 2-3, 2023, **Main Street**

**The Agenda Amendment is to give direction to Town Manager to enter into contract to pave the railroad tracks with the UPRR crossing replacement work.**